

## Transfer Credit Information and Accessibility

10/18/17

*This document is available in the Shared Files of our online student database (Populi), which is accessible to all university staff and students, including incoming accepted students.*

### **The Undergraduate Transfer Credit Policy is as follows:**

Accepted students who have previous college experience are automatically reviewed for possible credit transfers by the Registrar's Office, generally within 2 weeks of being accepted.

Applicants who have submitted at least an unofficial transcript to BGU may make a special request to have their transcript reviewed prior to acceptance by emailing [registrar@bethanygu.edu](mailto:registrar@bethanygu.edu).

Transferability is based on the following criteria: »

- Course content must fit within the scope of the Bethany curriculum.
- Due to the nature of Global Internship (GI), we do not entertain transfer credit requests toward GI courses.
- Dual-credit/PSEO coursework is eligible if a college transcript is produced reflecting the work done.
- Students may receive an initial approval of pending credits with an unofficial college transcript, but must submit a final, official transcript prior to enrollment at BGU as an admissions requirement, as well as a transfer credit requirement.
- A grade of C (2.0 on a 4.0 or higher scale) must be achieved.
- AP Exam scores of 3 or higher are considered.

Students receive an email response from the Registrar detailing which credits are accepted in transfer.

All accepted credit transfers remain pending until the student has successfully completed 30 credits with Bethany.

Since Bethany employs banded tuition, credit transfers do not result in a reduction of tuition.

Because students must maintain a full-time course load of 12 credits minimum each semester to receive the maximum financial aid, it is not possible for a student to transfer in so many credits as to skip a semester or start as a sophomore. The time advantage of transferring credits is that the student will have one or two modules of free time each semester if they have transferred in credits.

English Composition credits and English AP exam results do not transfer directly into the program; students must first take a competency test to determine whether or not the credits will be accepted for transfer. The test opens about one month prior to the start of the semester, and students who are eligible to take the test, based on the criteria above are sent an email to the test link at that time.

**Bethany Global University Undergraduate Transfer Credit Policy is accessible to the public in the following locations:**

<http://www.bethanygu.edu/admissions/forms/>

- Under the Academic Information heading as a PDF document

- In the college catalog, which is located under the General Information for Applicants heading as a PDF document

**The Center for Graduate Studies Transfer Credit Policy is as follows:**

A maximum of 6 earned graduate-level credits may be transferred from an accredited institution.

Students may officially petition for the acceptance of transfer credits after being accepted into a graduate program. All credits petitioned will be evaluated by the academic dean as to their eligibility for program requirements.

Transfer credits remain pending until after the student has completed 15 program credits through Bethany Center for Graduate Studies.

**Bethany Global University Center for Graduate Students Transfer Credit Policy is accessible to the public in the following locations:**

<http://www.bethanygu.edu/admissions/forms/>

- In the college catalog, which is located under the General Information for Applicants heading as a PDF document

The policy is also available upon request from the Admissions Office ([admissions@bethanygu.edu](mailto:admissions@bethanygu.edu) 952-829-2403 or by fax at 952-829-2765) and is sent by email, since the majority of the CGS students are international students or are missionaries living overseas.